



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
Special Meeting Minutes
Tuesday, December 11, 2018
Farmington City Hall

The December 11, 2018 meeting was called to order by Todd Craft at 8:05 a.m.

1. ROLL CALL

PRESENT: Tom Buck, Stephanie Clement, Todd Craft, Kathy Griswold, Sean Murphy, Tom Pascaris, Steve Schneemann, and Micki Skrzycki

ABSENT: Rachel Gallagher

OTHERS PRESENT: Kate Knight, DDA Executive Director
Lydia Macklin-Camel, DDA staff
David Murphy, City Manager
Matt Parks, OHM
Austin Downey, OHM

2. APPROVAL OF ITEMS ON CONSENT AGENDA

Motion by Schneemann, seconded by Skrzycki to approve the following items on the consent agenda:

Motion carried 8-0-1.

3. APPROVAL OF REGULAR AGENDA

Motion by Schneemann, seconded by Skrzycki to approve the December 11, 2018 agenda as presented.

Motion carried 8-0-1.

4. PUBLIC COMMENT

Call to the Public at 8:07 a.m.

Greg Cowley, owner at John Cowley & Sons, wanted to express his concern for the recent Council vote and Chamber of Commerce decision to move the entirety of the Founders Festival activities to Shiawassee Park, beginning in 2019. From a restaurant standpoint, Cowley believes that this decision will have a detrimental impact on the downtown and the businesses who rely on the Festival for additional income. Cowley encouraged the DDA Board to act on this decision in a way that will ensure that this move does not negatively affect downtown businesses. Cowley also asked the DDA to consider taking the Festival back under their own authority.

Call to the Public closed at 8:14 a.m.

5. Oakland Street Project Update

The DDA invited the contracted engineers on the Oakland Street Project to join them for a special meeting in order to discuss and explain the changes in both project scope and cost. Matt Parks and Austin Downey from OHM outlined the Oakland Street Project evaluation process, design considerations, and cost estimates for all elements of the project. Parks explained that the project began as a repaving project, however, after several meetings with the DDA Design Committee, the project evolved to include additional elements such as pedestrian connectivity, additional angled parking, lighting, irrigation, streetscaping, grading, and drainage that the Committee believed addressed particular community needs.

Parks explained that these additions caused the cost to go above the original budget, however, there were other factors that affected the cost. Parks noted that the Groves Streetscape Project back in 2012 received more competitive bids due to the 2008 recession. Going into 2019, all projects and especially smaller projects (under \$1,000,000) like this one, are bid roughly 5-10% more. OHM has reflected this in the new cost estimate. According to Parks, also included in the cost estimate is OHM's engineering costs are 12-15% of the total construction costs and design consulting costs are 10% of the total construction costs.

The original cost of the project was budgeted at about \$250,000. With the additional design elements and economic factors, the new budget is estimated at around \$650,000. The Board discussed the project further with OHM and determined that they would make a decision as to whether or not to move forward in January.

6. Other Business

None.

7. Board Comment

None.

8. Adjournment

Motion by Schneemann, seconded by Buck to adjourn at 9:30 a.m.

Motion carried 8-0-1.

Respectfully Submitted,

Lydia Macklin-Camel
Staff, Farmington DDA

The next regular meeting will be held at 6:00 p.m. on Wednesday, January 9, 2018, in the conference room at Farmington City Hall.