



**Regular City Council Meeting
7:00 p.m., Monday, Dec. 15, 2025
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Public Safety Monthly Report**
 - C. Form 5572 Submittal - Pension and OPEB**
 - D. Revised 2026 City Council Meeting Dates**
 - E. SMART Agreement**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. NEW BUSINESS**
 - A. Theater Concession Upgrade**
 - B. DDA Event Calendar**
 - C. Appointment to Board of Review**
- 7. PUBLIC COMMENT**
- 8. CITY COUNCIL COMMENTS**
- 9. CLOSED SESSION**
 - A. Labor Negotiations**
 - B. Confidential Correspondence from City Attorney**
- 11. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



Special City Council Meeting
6:15 p.m., November 11, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on November 11, 2025, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:17 PM by Mayor LaRussa

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|----------------------|---------------|---------------|----------------|
| Johnna Balk | Mayor Pro-Tem | Present | |
| Joe LaRussa | Mayor | Present | |
| Kevin Parkins | Councilmember | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present:

City Manager, David Murphy
City Clerk, Meaghan Bachman
City Attorney, Tom Schultz

2. APPROVAL OF REGULAR AGENDA

Motion by Balk
Seconded by Taylor

Resolved, move to approve the agenda as presented.

Note: Agenda day of the week will be changed to reflect Tuesday, not Monday.

Motion carried unanimously 5-0

3. PUBLIC COMMENT

No members of the public spoke.

4. DISCUSS PROFESSIONAL SERVICES AGREEMENT WITH JAG ENTERTAINMENT FOR THE FARMINGTON FOUNDERS FESTIVAL (TO BE ENTERED INTO BY THE DDA) AND RELATED MEMORANDUM OF UNDERSTANDING (MOU) WITH THE DDA.

Motion by Taylor
Supported by Balk

RESOLVED, move to Approve Professional Services Agreement With JAG Entertainment and for the Farmington Founders Festival (to be entered into by the DDA) and Related MOU with the DDA, subject to DDA approval of both.

Roll Call Vote:
Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor
Nays: None

Motion carried unanimously 5-0

5. CONSIDERATION TO ESTABLISH THE FARMINGTON FOUNDERS FESTIVAL ADVISORY STEERING COMMITTEE

Council discussed the composition of the committee, discussing how many residents, business owners, and city staff should be included. They decided to add two additional residents to the existing eight proposed members. The original Staff Report included the following:

- At least two of the members shall have an interest in property in the downtown district
- At least one shall be a resident of the City of Farmington
- At least one City Council Member (but not more than two)
- The DDA Director or their designee
- The City Manager or their designee
- The Public Safety Director or their designee
- The DPW Superintendent or their designee.

Motion by Taylor
Supported by Parkins

RESOLVED, move to approve framework for establishing the Farmington Founders Festival Advisory Steering Committee.

Motion carried unanimously 5-0

6. CAPITAL IMPROVEMENT STEERING COMMITTEE APPOINTMENT

Motion by Taylor
Supported by Balk

RESOLVED, move to appoint Mayor Pro-Tem Johnna Balk to the Capital Improvement Plan Steering Committee.

Motion carried unanimously 5-0

7. OTHER BUSINESS

None.

8. PUBLIC COMMENT

No members of the public spoke.

9. COUNCIL COMMENT

Mayor LaRussa reminded Council to look at the Committee assignments and note their interests.

10. ADJOURNMENT

Motion by Balk
Seconded by Taylor

Resolved, move to adjourn the special meeting at 6:36 PM.

Motion carried unanimously

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



Special Organizational Meeting
6:00 p.m., November 17, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special organizational meeting of the Farmington City Council was held on November 17, 2025, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by City Manager David Murphy.

1. OATH OF OFFICE - ADMINISTERED BY MEAGHAN BACHMAN, CLERK

Clerk Bachman administered the Oath of Office to Councilmembers, Maria Taylor, Kevin Parkins and Steven Schneemann.

2. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|------------------|---------------|---------|---------|
| Johnna Balk | Councilmember | Present | |
| Joe LaRussa | Councilmember | Present | |
| Kevin Parkins | Councilmember | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
City Clerk, Meaghan Bachman
City Treasurer/Finance Director Jaime Pohlman
City Attorney, Beth Saarela

3. APPROVAL OF REGULAR AGENDA

Motion by Taylor
Seconded by Balk

Resolved, move to approve the agenda as presented.

Motion carried unanimously 5-0

4. ELECTION OF MAYOR – David Murphy, City Manager Called for Nominations

Motion by Taylor
Seconded by Balk

Resolved, Councilmember Taylor moved to appoint LaRussa to serve as the Mayor for the City of Farmington.

Roll Call Vote:
Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor
Nays: None

Motion carried unanimously 5-0

Mayor LaRussa will preside over remainder of meeting

5. ELECTION OF MAYOR PRO TEM

Motion by LaRussa
Seconded by Parkins

Resolved, Mayor LaRussa moved to appoint Balk to serve as the Mayor Pro Tem for the City of Farmington.

Roll Call Vote:
Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor
Nays: None

Motion carried unanimously 5-0

6. CONSIDERATION OF RESOLUTION TO APPOINT COUNCIL MEMBERS TO SERVE ON BOARDS AND COMMISSIONS.

- A. Farmington Retiree Health Care Board of Trustees (Mayor) LaRussa
- B. Downtown Development Authority Board of Directors (typically mayor) LaRussa
- C. Brownfield Redevelopment Authority - Schneemann
- D. Farmington Election Commission – Taylor
- E. S.E.M.C.O.G. (member plus alternate) – LaRussa and Parkins
- F. Grand River Corridor Improvement Authority - Taylor
- G. Greater Farmington Area Chamber of Commerce - Parkins
- H. Charter Review Committee - Taylor
- I. Downtown Farmington Public Parking Committee - Parkins
- J. Commission for Children, Youth and Families - Schneemann
- K. Pathways Committee - Taylor
- L. Farmington Area Arts Commission - Balk
- M. Founders Festival Committee – Balk

N. Historical – Parkins

Motion by Schneemann
Seconded by Balk

Resolved, move to adopt the resolution reassigning Council Members to serve on various boards and commissions as noted above.

Motion carried unanimously 5-0

7. PUBLIC COMMENT

No members of the public spoke.

8. PLANTE MORAN AUDIT DISCUSSION

Audit Discussion: Representatives from Plante Moran presented the results of the financial statement audit for the fiscal year ending June 30, 2025. The city received an unmodified opinion, the highest form of assurance.

General fund assets were down about \$416,000, largely due to cash from the previous year.

Liabilities were down about \$676,000, largely due to ARPA funds that had been earned as the city spent about \$550,000.

The capital improvement millage fund assets were up about \$387,000 due to amounts due from grants related to the salt dome and fitness courts.

General fund total revenue was up about \$562,000, with \$304,000 of that from property tax increases due to increased taxable values.

The pension plan was 67.2% funded, down slightly from 67.8% last year but still above the 60% threshold that would require a state corrective action plan.

The retiree health care (OPEB) funding decreased from 114% to just under 98% due to increases in health care cost trend rates.

The general fund had an increase of about \$227,000 compared to the budgeted increase of about \$36,000.

9. OTHER BUSINESS

City Manager Murphy discussed a request from Todd Lipo, director of CARES, to post a video on the city website. City Manager Murphy recommended against it to avoid setting a precedent that would require posting content from all non-city organizations. The Council discussed the distinction between promoting city-approved events versus non-city organizations. The

consensus was to maintain a policy that limits website content to city-related entities and events.

10. PUBLIC COMMENT

No members of the public spoke.

11. COUNCIL COMMENT

Mayor Pro-Tem Balk congratulated all elected officials and welcomed them back.

10. ADJOURNMENT

Motion by Balk
Seconded by Taylor

Resolved, move to adjourn the special meeting at 6:51 PM.

Motion carried unanimously

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., November 17, 2025
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

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The meeting was called to order at 7:00 PM by Mayor LaRussa.

1. Roll Call

| Attendee Name | Title | Status | Arrived |
|------------------|---------------|---------|---------|
| Johnna Balk | Mayor Pro-Tem | Present | |
| Joe LaRussa | Mayor | Present | |
| Kevin Parkins | Councilmember | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
City Clerk, Meaghan Bachman
Public Safety Director, Bob Houhanisin
City Treasurer, Jaime Pohlman
DPW Superintendent, Josh Leach
City Attorney, Beth Saarela

2. Pledge Of Allegiance

3. Public Comment

No Members of the public spoke.

4. Approval of the Consent Agenda

Motion by Balk

Seconded by Taylor

Resolved, move to approve the consent agenda as presented.

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Quarterly Investment Report
- D. Farmington Public Safety Monthly Report
- E. Board and Commission Reappointments – EPA, Planning, Pathways
- F. Adopt resolution approving 2026 City Council Meeting Dates
- G. Approval of Match on Main Grant for Ceramic Studio, LLC (Fired & Fused)

Motion carried unanimously 5-0

5. Approval of the Agenda

Motion by Balk

Seconded by Parkins

Resolved, move to approve the agenda as presented.

Motion carried unanimously 5-0

6. New Business**6-A Plante Moran – City of Farmington Audit**

Motion by Schneemann

Seconded by Balk

Resolved, move to accept and file the audit from Plante Moran.

Motion carried unanimously 5-0

6-B Public Hearing Program Year 2026 Community Development Block Grant Application

Motion by Taylor

Seconded by Balk

Resolved, move to open the public hearing at 7:10 PM and accept comments.

No members of the public made comment

Motion carried unanimously 5-0

Motion by Schneemann
Seconded by Balk

Resolved, move to close the public hearing at 7:11 PM.

Motion carried unanimously 5-0

7-A Financial Report with Supplemental Information June 30, 2025 and End of Audit Letter

Motion by Schneemann
Seconded by Parkins

Resolved, move to accept and file the June 30, 2025 Financial Report and End of Audit Letter

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 5-0

7-B Consideration to Approve 2026 Program Year Community Development Block Grant Application.

Motion by Balk
Seconded by Taylor

Resolved, move to approve the City's Community Development Block Grant (CDBG) funding for 2026 is projected by Oakland County to be \$24,932 and to approve the presented resolution.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

7-C Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Balk
Seconded by Taylor

Resolved, move to adopt Budget Amendment Resolution #2, amending Fiscal Year 2025-26 Budget.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

7-D Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Taylor

Seconded by Schneemann

The City's contract with Oakland County for Assessing services ended on June 30, 2025. Just before the contract expired, the City was notified that rates for Assessing services provided by Oakland County would be increasing significantly. At the June 16, 2025 Special Meeting, City Council authorized the City Manager to negotiate a contract with Kimberly Feigley for Assessing services with final approval from the City Attorney. The terms of the contract require additional funding of \$19,500 for the 25/26 fiscal year.

Resolved, move to adopt Budget Amendment Resolution #3, amending Fiscal Year 2025-2026 Budget.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

7-E Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Taylor

Seconded by Schneemann

Oakland County Water Resource Commission (OCWRC) oversees the maintenance of the Caddell Drain. The Caddell Drain is a tributary of the Rouge River collecting storm water from areas of Farmington Hills, City of Farmington, City of Novi, State of Michigan, and Road Commission for Oakland County.

The Caddell Drain Culvert Improvement Project is now moving forward and the majority of the project is expected to be completed this Fiscal Year.

\$553,000 is currently budgeted for Fiscal Year 2025/2026. Per OCWRC, the anticipated cost to the City of Farmington for the Caddell Drain for Fiscal Year 25/26 is \$779,100. Additional funding of \$226,100 will be required.

Resolved, move to adopt Budget Amendment Resolution #4, amending Fiscal Year 2025-26 Budget

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

7-F Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Balk

Seconded by Schneemann

At the October 20, 2025 council meeting, Council approved transferring the City Manager and Assistant City Manager from the Defined Contribution Plan to the Defined Benefit Plan. This transfer requires a payment of \$117,000 to MERS. Attached is the budget amendment for the transfer.

Resolved, Move to adopt Budget Amendment Resolution #5, amending Fiscal Year 2025-26 Budget

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

7-G Approval of MamaEatz-Sips Liquor License Application for 35203 and 35223 Grand River

Motion by Taylor

Seconded by Balk

Resolved, move to approve the MamaEatz-Sips Liquor License Application for 35203 and 35223 Grand River

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

7-H Payment Application No. 1 Shiawassee Road Resurfacing

Motion by Parkins

Seconded by Balk

Resolved, move to approve Payment Application No. 1 in the amount of \$210,405.74 to R&R Asphalt located in Milford, MI for the resurfacing of Shiawassee Road between Farmington Road South and Farmington Road North.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 5-0

8. Public Comment

No members of the public spoke.

9. Council Comment

Mayor LaRussa congratulated the newly elected officials and welcomed them back.

10. Adjournment

Motion by Schneemann

Seconded by Taylor

Resolved, move to adjourn the meeting at 7:24 PM.

Motion carried unanimously 5-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

November 2025 Public Safety Incidents

OWI:

11/5/2025 at approximately 11:16 PM a Sergeant stopped a vehicle in the area of Freedom Rd and Fleming for travelling 71 MPH in the posted 40 MPH zone on freedom rd. While contacting the driver, (a 28 YO male) the Sergeant noticed signs of intoxication from the male driver. The sergeant conducted standardized field sobriety testing on the male. The male provided a breath sample of .09(4). The male was subsequently arrested and cited for Operating While Intoxicated.

OWI

On 11/15/2025 at approximately 00:15 AM officers were dispatched to a motor vehicle crash in the area of M5 and Halsted. Officers arrived on scene and learned that the at-fault driver had traveled the wrong direction from Halsted onto M5 colliding with another vehicle. There were no injuries reported. A subsequent investigation led to the arrest of the at-fault driver, a 27-year-old male for OWI. He was housed until sober, and the case has been forwarded to the prosecutors office for review.

Structure Fire - Single Family Dwelling

On 11/22/2025 at approximately 2:25 PM, officers from the Farmington Public Safety Department were dispatched to the 22000 block of Hawthorne St for the report of a fire in an attached garage. Upon arrival, officers observed heavy smoke coming from the roof of the garage. Farmington City Engine 1 quickly responded to the scene. Officers were able to extinguish the fire quickly, preventing more significant damage to the living area of the home. FDPS was assisted by the Farmington Hills Fire Department in extinguishing the fire. The cause of the fire is currently under investigation.

Pedestrian Struck by Motor Vehicle

On 11/25/2025 at approximately 07:00 PM officers were dispatched to the intersection of Shiawassee and Hawthorne for a report of a pedestrian struck by a vehicle. Officers arrived and found a single patient had been struck by a motor vehicle in the crosswalk of Hawthorne. The patient was transported to a local hospital and the driver, a 39 year old female was cited for failing to yield to pedestrian causing an accident and released.



OWI Third Offense

On 11/29/2025 at approximately 11:55 PM officers were dispatched to the area of Leelane and Lamar for a suspicious vehicle that had been stopped in the roadway for a period of time. Officers located the vehicle and found a subject sleeping behind the wheel. Contact was made with the driver of the vehicle, a 40-year-old male, and they conducted an investigation resulting in his arrest for OWI third offense. The suspect was housed until sober, and the case has been forwarded to the prosecutors office for review.

CALL TYPE & QUANTITY

| TOTAL CALLS | TRAFFIC STOPS | MEDICALS | FIRE CALLS | CRASHES |
|-------------|---------------|----------|------------|---------|
| 700 | 304 | 78 | 10 | 16 |

| OWI | OUID | DWLS | WARRANT | FELONY |
|-----|------|------|---------|--------|
| 7 | 0 | 13 | 25 | 3 |



| | | |
|---|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: December 15, 2025 | Item Number 4C |
| Submitted by: Jaime Pohlman, Director of Finance and Administration/Treasurer | | |
| <u>Agenda Topic:</u> Form 5572 Submittal - Pension and OPEB | | |
| <u>Consent Agenda:</u> Accept and File Form 5572 | | |
| <p><u>Background:</u></p> <p>Two of the most significant liabilities of the City include pension and retiree health care (OPEB). The State requires information related to these liabilities to be compiled annually on form 5572, reported to Council, and submitted to the State. Attached is that form.</p> | | |
| <p><u>Materials:</u></p> <p>Form 5572 - Pension and OPEB</p> | | |

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) & Public Act 530 of 2016 Pension Report

| | | |
|---|--|--|
| Enter Local Government Name | City of Farmington | Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting . |
| Enter Six-Digit Municipality Code | 632050 | |
| Unit Type | City | |
| Fiscal Year End Month | June | |
| Fiscal Year (four-digit year only, e.g. 2019) | 2025 | |
| Contact Name (Chief Administrative Officer) | Jaime Pohlman | Questions: For questions, please email LocalRetirementReporting@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF. |
| Title if not CAO (Director of Finance and Administration) | | |
| Email Address | jpoehlman@farmgov.com | |
| CAO (or designee) Contact Telephone Number | 248-474-5500 x 5123 | |

| | | | |
|------------------------------------|---|--|---|
| Pension System Name (not division) | 1 | Farmington Employees Retirement System | If your pension system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form. |
| Pension System Name (not division) | 2 | | |
| Pension System Name (not division) | 3 | | |
| Pension System Name (not division) | 4 | | |
| Pension System Name (not division) | 5 | | |

| Line | Descriptive Information | Source of Data | System 1 | System 2 | System 3 | System 4 | System 5 |
|------|--|--|--|----------|----------|----------|----------|
| 1 | Is this unit a primary government (County, Township, City, Village)? | Calculated | YES | YES | YES | YES | YES |
| 2 | Provide the name of your retirement pension system | Calculated from above | Farmington Employees Retirement System | | | | |
| 3 | Financial Information | | | | | | |
| 4 | Enter retirement pension system's assets (system fiduciary net position ending) | Most Recent Audit Report | 23,604,449 | | | | |
| 5 | Enter retirement pension system's liabilities (total pension liability ending) | Most Recent Audit Report | 35,123,592 | | | | |
| 6 | Funded ratio | Calculated | 67.2% | | | | |
| 7 | Actuarially Determined Contribution (ADC) | Most Recent Audit Report | 1,283,700 | | | | |
| 8 | Governmental Fund Revenues | Most Recent Audit Report | 16,984,072 | | | | |
| 9 | All systems combined ADC/Governmental fund revenues | Calculated | 7.6% | | | | |
| 10 | Membership | | | | | | |
| 11 | Indicate number of active members | Actuarial Funding Valuation used in Most Recent Audit Report | 42 | | | | |
| 12 | Indicate number of inactive members | Actuarial Funding Valuation used in Most Recent Audit Report | 15 | | | | |
| 13 | Indicate number of retirees and beneficiaries | Actuarial Funding Valuation used in Most Recent Audit Report | 64 | | | | |
| 14 | Investment Performance | | | | | | |
| 15 | Enter actual rate of return - prior 1-year period | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider | 7.72% | | | | |
| 16 | Enter actual rate of return - prior 5-year period | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider | 6.91% | | | | |
| 17 | Enter actual rate of return - prior 10-year period | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider | 6.62% | | | | |
| 18 | Actuarial Assumptions | | | | | | |
| 19 | Actuarial assumed rate of investment return | Actuarial Funding Valuation used in Most Recent Audit Report | 6.95% | | | | |
| 20 | Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any | Actuarial Funding Valuation used in Most Recent Audit Report | Level Percent | | | | |
| 21 | Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any | Actuarial Funding Valuation used in Most Recent Audit Report | 15 | | | | |
| 22 | Is each division within the system closed to new employees? | Actuarial Funding Valuation used in Most Recent Audit Report | No | | | | |
| 23 | Uniform Assumptions | | | | | | |
| 24 | Enter retirement pension system's actuarial value of assets using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 24,347,262 | | | | |
| 25 | Enter retirement pension system's actuarial accrued liabilities using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 36,042,582 | | | | |
| 26 | Funded ratio using uniform assumptions | Calculated | 67.6% | | | | |
| 27 | Actuarially Determined Contribution (ADC) using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 1,483,536 | | | | |
| 28 | All systems combined ADC/Governmental fund revenues | Calculated | 8.7% | | | | |
| 29 | Pension Trigger Summary | | | | | | |
| 30 | Does this system trigger "underfunded status" as defined by PA 202 of 2017? | Primary government triggers: Less than 60% funded AND greater than 10% ADC/Governmental fund revenues. Non-Primary government triggers: Less than 60% funded | NO | NO | NO | NO | NO |

Requirements (For your information, the following are requirements of P.A. 202 of 2017)

Local governments must post the current year report on their website or in a public place.
The local government must electronically submit the form to its governing body.
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) Health Care (OPEB) Report

| | | |
|---|--|--|
| Enter Local Government Name: City of Farmington | | Instructions: For a list of detailed instructions on how to complete and submit this form, visit: michigan.gov/localgovernmentreporting . |
| Enter Six-Digit Unitcode: 032050 | | |
| Unit Type: City | | |
| Fiscal Year End Month: June | | |
| Fiscal Year (four-digit year only, e.g. 2019): 2025 | | Questions: For questions, please email: LocalRetirementReporting@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF. |
| Contact Name (Chief Administrative Officer): Jaime Pohlman | | |
| Title (not CAO/ Director of Finance and Administration) | | |
| CAO (or designee) Email Address: jpoehlman@farmgov.com | | |
| Contact Telephone Number: 248-474-5500 x 5123 | | |
| System Information | | |
| OPEB System Name (not division): 1 Farmington Retiree Healthcare System | If your OPEB system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form. | |
| OPEB System Name (not division): 2 | | |
| OPEB System Name (not division): 3 | | |
| OPEB System Name (not division): 4 | | |
| OPEB System Name (not division): 5 | | |

| Line | Descriptive Information | Source of Data | System 1 YES | System 2 YES | System 3 YES | System 4 YES | System 5 YES |
|------|--|--|--------------------------------------|-----------------|-----------------|-----------------|-----------------|
| 1 | Is this unit a primary government (County, Township, City, Village)? | Calculated | YES | | | | |
| 2 | Provide the name of your retirement health care system | Calculated from above | Farmington Retiree Healthcare System | | | | |
| 3 | Financial Information | | | | | | |
| 4 | Enter retirement health care system's assets (system fiduciary net position ending) | Most Recent Audit Report | 10,259,812 | | | | |
| 5 | Enter retirement health care system's liabilities (total OPEB liability) | Most Recent Audit Report | 10,515,854 | | | | |
| 6 | Funded ratio | Calculated | 97.6% | | | | |
| 7 | Actuarially determined contribution (ADC) | Most Recent Audit Report | 43,224 | | | | |
| 7a | Do the financial statements include an ADC calculated in compliance with Numbered Letter 2018-3? | Most Recent Audit Report | YES | | | | |
| 8 | Governmental Fund Revenues | Most Recent Audit Report | 16,984,072 | | | | |
| 9 | All systems combined ADC/Governmental fund revenues | Calculated | 0.3% | | | | |
| 10 | Membership | | | | | | |
| 11 | Indicate number of active members | Actuarial Funding Valuation used in Most Recent Audit Report | 11 | | | | |
| 12 | Indicate number of inactive members | Actuarial Funding Valuation used in Most Recent Audit Report | 3 | | | | |
| 13 | Indicate number of retirees and beneficiaries | Actuarial Funding Valuation used in Most Recent Audit Report | 43 | | | | |
| 14 | Provide the amount of premiums paid on behalf of the retirees | Most Recent Audit Report or Accounting Records | 393,888 | | | | |
| 15 | Investment Performance | | | | | | |
| 16 | Enter actual rate of return - prior 1-year period | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider | 10.01% | | | | |
| 17 | Enter actual rate of return - prior 5-year period | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider | 8.57% | | | | |
| 18 | Enter actual rate of return - prior 10-year period | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider | 6.61% | | | | |
| 19 | Actuarial Assumptions | | | | | | |
| 20 | Assumed Rate of Investment Return | Actuarial Funding Valuation used in Most Recent Audit Report | 7.00% | | | | |
| 21 | Enter discount rate | Actuarial Funding Valuation used in Most Recent Audit Report | 7.00% | | | | |
| 22 | Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any | Actuarial Funding Valuation used in Most Recent Audit Report | Level Dollar | | | | |
| 23 | Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any | Actuarial Funding Valuation used in Most Recent Audit Report | 15 | | | | |
| 24 | Is each division within the system closed to new employees? | Actuarial Funding Valuation used in Most Recent Audit Report | Yes | | | | |
| 25 | Health care inflation assumption for the next year | Actuarial Funding Valuation used in Most Recent Audit Report | 7.25% | | | | |
| 26 | Health care inflation assumption - Long-Term Trend Rate | Actuarial Funding Valuation used in Most Recent Audit Report | 3.50% | | | | |
| 27 | Uniform Assumptions | | | | | | |
| 28 | Enter retirement health care system's actuarial value of assets using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 9,760,295 | | | | |
| 29 | Enter retirement health care system's actuarial accrued liabilities using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 10,488,036 | | | | |
| 30 | Funded ratio using uniform assumptions | Calculated | 93.1% | | | | |
| 31 | Actuarially Determined Contribution (ADC) using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 162,695 | | | | |
| 32 | All systems combined ADC/Governmental fund revenues | Calculated | 1.0% | | | | |
| 33 | Summary Report | | | | | | |
| 34 | Did the local government pay the retiree insurance premiums for the year? | Accounting Records | YES | | | | |
| 35 | Did the local government pay the normal cost for employees hired after June 30, 2018? | Accounting Records | YES | | | | |
| 36 | Does this system trigger "underfunded status" as defined by PA 202 of 2017? | Primary government triggers: Less than 40% funded AND greater than 12% ARC/Governmental fund revenues. Non-Primary government triggers: Less than 40% funded | NO | NO | NO | NO | NO |

Requirements (For your information, the following are requirements of PA 202 of 2017)
Local governments must post the current year report on their website or in a public place.
The local government must electronically submit the form to its governing body.
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

| | | |
|---|---|-----------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: December 15, 2025 | Reference Number 4D |
| Submitted by: Meaghan Bachman, City Clerk | | |
| Description Revised 2026 City Council Meeting Dates | | |
| Requested Action Move to adopt resolution to establish 2026 City Council meeting dates | | |
| Background The Council Budget Review meeting date has been revised. The meeting originally scheduled for April 21, 2026 has been moved to April 27, 2026. This is the only proposed change to the 2026 meeting schedule. Your consideration and approval of this updated meeting date is respectfully requested. | | |
| Materials: 2026 Meeting Schedule | | |

CITY OF FARMINGTON

WHEREAS, The Open Meetings Act, MCL 15.261 et. seq. requires “for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year, a public notice stating the dates, times, and places of its regular meetings.”

WHEREAS, Section 6.1 of the City Charter states that Council provides by resolution for the time and place of its regular meetings.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following are dates and times of regular and special City Council meetings for the year 2026 in Council Chambers of Farmington City Hall, 23600 Liberty Street, Farmington, Michigan.

MEETING DATES

| | | |
|----------------------------|------------------------|--|
| Monday, January 5, 2026 | 7:00 p.m. | Regular Meeting |
| Tuesday, January 20, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, February 2, 2026 | 7:00 p.m. | Regular Meeting |
| Tuesday, February 17, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, March 2, 2026 | 7:00 p.m. | Regular Meeting |
| Monday, March 16, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, April 6, 2026 | 7:00 p.m. | Regular Meeting |
| Monday, April 20, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Tuesday, April 27, 2026 | 6:00 p.m. | Budget Review Meeting |
| Monday, May 4, 2026 | 7:00 p.m. | Regular Meeting |
| Monday, May 18, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, June 1, 2026 | 7:00 p.m. | Regular Meeting |
| Monday, June 15, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |

| | | |
|----------------------------|------------------------|--|
| Monday, July 20, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, August 17, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Tuesday, September 8, 2026 | 7:00 p.m. | Regular Meeting |
| Monday, September 21, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, October 5, 2026 | 7:00 p.m. | Regular Meeting |
| Monday, October 19, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, November 16, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, December 7, 2026 | 7:00 p.m. | Regular Meeting |
| Monday, December 21, 2026 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |

.....

I, Meaghan K. Bachman, duly authorized City Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, December 15, 2025 in the City of Farmington, Oakland County, Michigan.

Meaghan K. Bachman, City Clerk

| | | |
|--|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: December 15, 2025 | Item Number 4E |
| Submitted by: David Murphy | | |
| Agenda Topic SMART Agreement | | |
| <p>Proposed Motion: NA consent agenda: authorize the City Manager to sign the agreement with SMART for Municipal Credits and Community Credits on behalf of the City for Fiscal Year 2025 and 2026.</p> | | |
| <p>Background: Each year the City enters into an agreement with the Suburban Mobility Authority for Regional Transportation (SMART) to receive municipal and community credits for local transportation programs. The Municipal Credits allocated to the City of Farmington for Fiscal Year 2025 are \$10,858. The allocation for Community Credits is \$18,270. The Municipal Credits allocated to the City of Farmington for Fiscal Year 2026 are \$10,858. The allocation for Community Credits is \$18,834.</p> <p>As in the past, the County transfers credits to the Farmington Hills Senior Program Services to operate the Dial-A-Ride program. In 1999, a Dial-A-Ride program was established for the cities of Farmington Hills and Farmington. The City of Farmington Hills Senior Services Division administers the program. The cities of Farmington Hills and Farmington annually transport approximately 6,000 persons through this Dial-A-Ride service using commercial cab companies. The administrations of both communities believe that this service is essential to our citizens and handicapped residents. As the program continues to be reviewed, additional services will be considered for inclusion to the regular transportation program.</p> | | |
| <p>Materials: Municipal Credit and Community Credit Contract for FY-2025 and 2026</p> | | |

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2026

I, David Murphy, as the City Manager of **the City of Farmington** (hereinafter, the “Community”) hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2025 through June 30, 2026 (Section 1 below), and **Community Credits** available for the period July 1, 2025 to June 30, 2026 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$10858** in **Municipal Credit** funds as follows:

- | | | |
|-----|--|-----------------------------|
| (a) | Transfer to <u>Farmington Hills</u> <small>TRANSFeree COMMUNITY</small> | Funding of: \$ <u>10858</u> |
| (b) | Van/Bus Operations (Including Charter and Taxi services) | At the cost of: \$ _____ |
| (c) | Services Purchased from SMART (Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Services Purchased from Subcontractor | At the cost of: \$ _____ |

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$10858

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State’s approved budget. In the event that revenue actually received is insufficient to support the Legislature’s appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2028; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$18834** in **Community Credit** funds available as follows:

- | | | |
|-----|--|-----------------------------|
| (a) | Transfer to <u>Farmington Hills</u> <small>TRANSFeree COMMUNITY</small> | Funding of: \$ <u>18834</u> |
| (b) | Van/Bus Operations (Including Charter and Taxi services) | At the cost of: \$ _____ |
| (c) | Services Purchased from SMART (Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Capital Purchases | At the cost of: \$ _____ |

(e) Services Purchased from Subcontractor

At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)

(See attached Subcontractor Service Agreement)

Total \$18834

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2026, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2030; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

CITY OF FARMINGTON

Signature

Signature

David Murphy

Printed Name

Printed Name

City Manager

Title

Title

Date

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative):

The City of Farmington Hills Special Services Department Senior Adult Division provides a curb-to-curb transportation service for senior resident (55 or better) and residents with a disability. The program serves the communities of Farmington and Farmington Hills.

Service Area (Provide geographic boundaries):

The program serves the communities of Farmington and Farmington Hills. The service are boundaries include Farmington, Farmington Hills. Medical appointment boundaries include Farmington, Farmington Hills, Novi, West Bloomfield. Livonia north of I96 and Corewell Hospital Royal Oak.

Service Times (Provide days and hours of service):

Hours of operation are Monday-Friday 8:30 am-4:30

Eligible User Groups (Users eligible to use the service):

Residents of Farmington and Farmington Hills age 55 or better, and residents with a disability.

Fare Structure: (Cost to use service)

\$2.00 suggested donation each

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

Four Full size vans equipped with a wheelchair lift, six seats and one wheelchair.

Six-Mini-busses equipped with a wheelchair lift, thirteen seats or eleven seats and one wheelchair.

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: City of Farmington

Contract Period: July 1, 2025 through June 30, 2026

Account Number: 48212

OPERATING EXPENSES:

Administrative Wages/Salary: *(All employees other than drivers and dispatchers)*

(10% max. of MC & CC funds)

| | |
|--------------|---------|
| Driver Wages | 226,050 |
|--------------|---------|

| | |
|-----------------|--------|
| Fringe Benefits | 24,900 |
|-----------------|--------|

| | |
|-----------------------|--------|
| Gasoline & Lubricants | 22,000 |
|-----------------------|--------|

| | |
|-------------------|--------|
| Vehicle Insurance | 16,000 |
|-------------------|--------|

| | |
|-----------------------------|--------|
| Parts, Maintenance Supplies | 32,300 |
|-----------------------------|--------|

| | |
|----------------|--|
| Mechanic Wages | |
|----------------|--|

| | |
|-----------------|--|
| Fringe Benefits | |
|-----------------|--|

| | |
|----------------|--------|
| Dispatch Wages | 63,150 |
|----------------|--------|

| | |
|-----------------|--|
| Other (Specify) | |
|-----------------|--|

| | |
|-----------------|--|
| Other (Specify) | |
|-----------------|--|

| | |
|-----------------|--|
| Other (Specify) | |
|-----------------|--|

| | |
|---------------------------------------|------------------|
| Sub-Total (Operating Expenses) | \$384,400 |
|---------------------------------------|------------------|

PURCHASED SERVICE:

| | |
|--------------|--|
| Taxi Service | |
|--------------|--|

| | |
|-----------------|--|
| Charter Service | |
|-----------------|--|

| | |
|-------------------|--|
| SMART Bus Tickets | |
|-------------------|--|

| | |
|-----------------------|--|
| SMART Shuttle Service | |
|-----------------------|--|

| | |
|-------------------|--|
| SMART Dial-A-Ride | |
|-------------------|--|

| | |
|-----------------|--|
| Other (Specify) | |
|-----------------|--|

| | |
|--------------------------------------|----------|
| Sub-Total (Purchased Service) | 0 |
|--------------------------------------|----------|

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

| | |
|--------------------|--|
| Computer Equipment | |
|--------------------|--|

| | |
|----------|--|
| Software | |
|----------|--|

| | |
|---------|--|
| Vehicle | |
|---------|--|

| | |
|-----------------------|--|
| Maintenance Equipment | |
|-----------------------|--|

| | |
|-----------------|--|
| Other (Specify) | |
|-----------------|--|

| | |
|--------------------------------------|----------|
| Sub-Total (Capital Equipment) | 0 |
|--------------------------------------|----------|

TOTAL EXPENSES **Operating**
Expenses, Purchased Service, and
Capital Equipment:

| |
|------------------|
| \$384,400 |
|------------------|

EXHIBIT B, continued (Page 2)

REVENUES:

| | |
|------------------------------------|----------------|
| Municipal Credit Funds | <u>10858</u> |
| Community Credit Funds | <u>18834</u> |
| Specialized Services Funds | <u>90,725</u> |
| General Funds | <u></u> |
| Farebox Revenue | <u>20,000</u> |
| In-Kind Service | <u></u> |
| Special Fares (Contracted Service) | <u></u> |
| Other (Specify) | <u>243,983</u> |

TOTAL REVENUE:

384,400

(Note: ***TOTAL EXPENSES*** must equal ***TOTAL REVENUE***)

OTHER:

| | |
|---|--------|
| Farmington Hills Municipal Credit Funds | 78613 |
| Farmington Hills Community Credit | 148097 |
| Sponsorship | 17,273 |

TOTAL OTHER: 243,983

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information

Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☒ New Freedom ☐ JARC ☐ 5310 ☒

Name of Agency/Community: **City of Farmington- Service Agency Farmington Hills**

Address: **28600 Eleven Mile**

City: **Farmington Hills** State: **MI** Zip: **48336**

Agency/Community Data

1) Has your agency/community completed in excess of \$1,000,000 in

DOT federally-funded contracts from SMART in the past year? Yes ☐ No ☒

2) Does your agency/community employ over fifty (50) transit related employees? Yes ☐ No ☒

If the answers to the previous two questions were both "Yes", Please forward

your agency's/community's Affirmative Action plan to the address below:

Buhl Building
535 Griswold Street, Suite 600
Detroit, MI 48226

Attn: EEO Coordinator

Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☐ No ☐ N/A ☐

Drug and Alcohol Testing Program Requirements

Does your agency/community have a DOT Drug and Alcohol testing program for

Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes ☒ No ☐

Name of drug and alcohol testing manager? **Lori Brown** Title: **Director of Human**

Phone Number: **248 871-2494** Ext: Email: **lbrown@fhgov.com**

Please Proceed to Employment Data Section on Back

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data

Report **ONLY** employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee's race and gender.

| Job Classification | Total | | | | Race | | | | | | | | | | | | | |
|---------------------------|-----------|------|--------|----------|----------|--------|------------------|--------|----------|--------|-------|--------|------------------|--------|-----------------|--------|------------|--------|
| | | | | | Minority | | | | | | | | | | | | | |
| | | | | | White | | African American | | Hispanic | | Asian | | Pacific Islander | | American Indian | | Multi Race | |
| | Employees | Male | Female | Minority | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female |
| Officials/Managers | 1 | 1 | | | 1 | | | | | | | | | | | | | |
| Professionals | | | | | | | | | | | | | | | | | | |
| Technicians | | | | | | | | | | | | | | | | | | |
| Office and Clerical Staff | 1 | 1 | | | 1 | | | | | | | | | | | | | |
| Craftsmen (Skilled) | | | | | | | | | | | | | | | | | | |
| Operators (Semi-Skilled) | 15 | 13 | 2 | | 9 | 2 | 3 | | | | 1 | | | | | | | |
| Laborers (Unskilled) | | | | | | | | | | | | | | | | | | |
| Service Workers | | | | | | | | | | | | | | | | | | |
| Journey Workers | | | | | | | | | | | | | | | | | | |
| Apprentices | | | | | | | | | | | | | | | | | | |
| Total | | | | | | | | | | | | | | | | | | |

Certification

How was this information obtained? Visual Survey: Yes ☒ No ☐ Employment Records: Yes ☐ No ☒

Name of Authorizing Official (Print): Marsha Koet Title: Supervisor

Signature: /s/Marsha Koet Date: July 10, 2025

Contact person for report: Marsha Koet Title: Supervisor

Telephone: 248 473-1821 Ext: Email: mkoet@fhgov.co m

| | | |
|---|---|----------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: December 15, 2025 | Item Number 6A |
| Submitted by: Clare Cooney, General Manager of the Farmington Civic Theater | | |
| Agenda Topic: Consideration to Adopt Resolution Authorizing the Farmington Civic Theater to apply for an on premise municipal civic center liquor license. | | |
| Proposed Motion: Move to Adopt Resolution approving on-premise municipal civic center liquor license application. | | |
| Background: <p>The Farmington Civic Theater is requesting that City Council adopt a resolution approving the application for an on-premise municipal civic center liquor license.</p> <p>Should a liquor license be granted, the theater would install a small bar in the upstairs lobby, which is currently largely unused. The bar would serve canned beer and poured wine during showtimes. Once the bar is running smoothly, items may expand to batched cocktails, should there be a demand from consumers.</p> <p>The installation of a bar would require no construction on the building and minimal upfront costs/fees to the theater. Initial costs include:</p> <ul style="list-style-type: none"> - \$600: Initial and annual renewal fee for a Class C License - Municipal Civic Center - \$70: Inspection fee - \$700: The cost of construction and installation of the physical bar - \$125: Mandatory alcohol server training program (MCL 436.1906) for our managers - Wholesale beer and wine (variable cost) | | |
| Materials: Draft Resolution | | |

DRAFT RESOLUTION #

IT IS RESOLVED that the Farmington City Council hereby authorizes the City Manager, David Murphy, to apply, on behalf of the City of Farmington and the Farmington Civic Theater, to the Michigan Liquor Control Commission (MLCC) for issuance of an on premises municipal civic center liquor license under Section 509 of the Michigan Liquor Control Code of 1998 for the Farmington Civic Theater, located at 33332 Grand River Avenue, Farmington, MI 48336, and to execute any and all documents required by the MLCC in connection therewith.

Motion by:

Seconded by:

ROLL CALL

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

Meaghan Bachman, City Clerk

DATE: December 15, 2025

| | | |
|--|---|------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: December 15, 2025 | Item Number 6B |
| Submitted by: Jess Westendorf, DDA Director | | |
| Agenda Topic: Consideration to Adopt Resolution Approving the 2026 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Designated Sidewalk Shopping | | |
| Proposed Motion: Move to Adopt Resolution Approving the 2026 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Designated Sidewalk Shopping dates as presented. | | |
| Background: The Farmington Downtown Development Authority, on behalf of the Downtown Farmington business community, is requesting that the City Council adopt a resolution approving the 2026 community events calendar, temporary liquor license applications, and street closures. In addition, the DDA respectfully requests the Mayor and Council permission on behalf of all the businesses within the Farmington DDA district, to participate in Sidewalk Shopping on any event day during 2026. The Farmington DDA Board approved the annual event calendar at their November 5 2025 meeting. | | |
| Materials: Draft Resolution 2026 DDA Community Events Calendar | | |

2026 Event Specifications

| Event | Proposed Dates | Date details | Event Specs | Comments | Business or Community-Oriented | Ranking (Opportunity for Business Engagement) | Budget Impact |
|-------------------------|---|---|--|---|--|---|--|
| Public Art Event | February: Month long passive programming | All Feb long | Month passive cocktail crawl, incorporate Syndicate, with potential for Public Art Committee led event | Public Art Committee may host an element plus continuing with passive programming for month long feature. | Community | 5 | PSD/Public Art Budget/ Private Donations |
| Ladies Night Out | April 23, Nov 12 | Last Thursday in April / 2 nd Thursday in Nov | Open House: 5-9pm | Business participation is high. | Business | 1 | PSD |
| Swing Farmington | May 1 – October 30 (No Swing during Founders Festival) | Thursday Nights – May through October | Thursday: 7 - 11pm | Free to the community – Volunteer DJ Driven – high engagement with dancers of all ages. | Community-oriented, and not included on our sponsorship package as private partnership opportunity. | 12 | No budget impact (volunteer DJ) |
| Art on the Grand | June 6-7 (Sat. – Sun.) Set up starts June 1 | First weekend in June | Saturday: 10 am – 7 pm Sunday: 11 am – 5 pm | In partnership with City of Farmington Hills Cultural Arts. | Both, structured to be in scale with and beneficial to business and restaurants | 4 | Sponsor funded |
| Rhythms in Riley Park | June 12 - Aug. 28 (No concert during Founders Festival) | 11 concert dates | Fridays: 7pm – 9pm | Another year of growth experienced. We’re at park capacity. | Community | 7 | Sponsor funded |
| Lunch Beats | June 10 - Aug 26 (No concert during Founders Festival) | 11 concert dates | Each Wednesdays: 12pm-1pm Select Wednesdays: Free yoga by Lunch Beats Sponsor at 11am-12pm | Average attendance 150 each week. | Community, specifically bringing in employees who may not live in Farmington. | 6 | Sponsor funded |
| Dinan Park Music Series | June 11 - Aug 27 (No concert during Founders Festival) | 11 concert dates (potential of 12 with bonus concert sponsored by MML on 8/5) | Solo musician Thursday evenings 6-8pm | Experienced a great inaugural series in 2024, and growth in 2025. Adjusting hours in 25 to maximize traffic for businesses. | Supported through adjacent businesses seeking foot traffic on Farmington Road. Activation of new public space. | 9 | Sponsor funded by local businesses |
| Farmington Fit Series | Monday evenings June 1 – August 3 | Max 10 weeks fitness sessions, with opportunity | Mondays 6:30pm Memorial Park in DDA District, led by | Great launch in 2024 activating Memorial Park and excellent growth in 2025. Added a small registration | Community | 10 | Sponsor/PSD funded |

| | | | | | | | |
|--------------------------|--|-------------------------------------|---|--|---|----|----------------------------|
| | | to reschedule rain dates in August. | downtown businesses and DDA Board Volunteers | fee (\$5) in 2025 because self-investment is needed for follow through. | | | |
| Community Band Concert | July 27 | An evening of community music | Use of Riley Park is simpatico with Friday night RIRP, but separate on calendar. | De facto inclusion with DDA concert programming, outside of Friday night slot. | Community-oriented, and not included on our sponsorship package as private partnership opportunity. | 11 | No budget impact |
| Harvest Moon Celebration | Sept. 17, 18, 19 (Thurs. – Sat.) Set up starts Sept. 14 | Third full weekend in Sept. | Thursday: 6 pm-11pm Friday: 6pm-11pm Saturday: 6pm-11:30pm | Three night formula is a proven winner with steady growth each year. Staff to consider contract for production support. | Community, for the most part. Taste on Farmington with emphasis on Downtown restaurant participation. | 8 | Sponsor and revenue funded |
| Grand Raven Festival | Month of October Kick-Off Strut: Oct 1, 6pm | 31 Days of Raven | Bonfires, Pop Up Strut, Live music, Story Slams, Ravenscrows, Pumpkin Contest and Art | Strong growth entering the 7 th year. Opening Night Strut, Story Slam & Thrill the World experienced growth, added story telling with Whispers in Riley Park '25. Poised for more growth in '26 | Community & Business | 3 | Sponsor |
| Small Business Saturday | November 28 | Saturday after Thanksgiving | Open House | Business participation is strong | Business | 2 | PSD |

Considerations:

- 1. Update sponsor packages in preparation for maximizing window of opportunity for sales
- 2. Support Staff for Events:

| | |
|--------------------------|---|
| Public Art Event | Public Art Committee/Businesses/DDA Staff |
| Art on the Grand | Contracted Producer |
| Rhythms in Riley Park | Concert Producer/DDA Staff |
| Lunch Beats | Concert Producer/DDA Staff |
| Dinan Park Music Series | Concert Producer/DDA Staff |
| Harvest Moon Celebration | Contracted Producer/Volunteers/DDA Staff |
| Grand Raven Festival | Volunteers/DDA Staff |
| Small Business Saturday | Downtown Merchant Group |
| Ladies Night Out | Downtown Merchant Group |
| Farmington Fit Series | DDA Board Member / Business Led |

DRAFT RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL APPROVING THE DOWNTOWN DEVELOPMENT AUTHORITY'S 2026 EVENT CALENDAR WHICH INCLUDES DATES, TIMES, LOCATIONS, AUTHORIZATION FOR ROAD CLOSURES, AND AUTHORIZATION TO APPLY FOR TEMPORARY LIQUOR LICENSES.

WHEREAS, the Farmington Downtown Development Authority (DDA) has approved a 2026 schedule of DDA Sponsored or DDA Promoted events which includes: Public Art Event, two Ladies Night Out, Art on the Grand, Lunch Beats, Rhythms in Riley Park, Solo Series at Dinan Park, Farmington Fit at Memorial Park, Harvest Moon Celebration, Grand Raven Festival, Small Business Saturday, Community Band Concert, and Swing Farmington.

WHEREAS, the DDA requests approval for the entire year to assist their efforts with planning, cross promoting, and sponsorship opportunities; and

WHEREAS, the proposed calendar of events will require authorization from the City Council to close roads and to authorize the DDA to apply for temporary liquor licenses for certain events.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby approves the DDA's

2026 Calendar of Community Events with the following conditions:

1. Ladies Night Out
 - a. Days: Thursday April 23, Thursday November 12
2. Swing Farmington
 - a. Days: Thursdays May 1-October 30
 - b. Location: Pavilion Area and Riley Park
3. Art On the Grand
 - a. *Days:* Saturday, June 6 10am-7pm, and Sunday, June 7, 11am-5pm
Location: Closure of Grand River (from Farmington Rd. to Grove St.) and Market Place from Grand River to alley to the south of 33171 Grand River Avenue (Famous Hamburgers)
 - b. *Other:* Hold the State of Michigan Department of Transportation harmless for liability, which may result in the closing of Grand River and authorize City departments to provide the service required for the Art on the Grand.
4. Lunch Beats
 - a. *Days:* *Wednesdays*, June 10-August 26, 12:00pm-1:00pm
 - b. *Location:* Pavilion Area and Riley Park
 - c. *Other:* Food truck option as permitted within DDA events, first right of refusal to downtown business
5. Rhythms in Riley Park
 - a. *Days:* Fridays, June 12 – August 28, hours 7-9pm
 - b. *Location:* Pavilion area and Riley Park
 - c. *Other:* Food truck option as permitted within DDA events, first right of refusal to downtown business
6. Solo Series at Dinan Park
 - a. *Days:* Thursdays, June 11-August 27, hours 6-8pm
 - b. *Location:* Dinan Park

7. Farmington Fit Series
 - a. Days: Mondays, June 1- August 3, 6pm
 - b. Location: Memorial Park
8. Community Band Concert
 - a. July 27
 - b. Location: Pavilion/Riley Park area
9. Harvest Moon Celebration
 - a. *Days:* Thursday, September 17, Friday, September 18, and Saturday, September 19, 2026. Thursday & Friday Hours: 6pm-11pm. Saturday Hours: 9am-11:30pm (Farmers Market will open select taps during the day)
 - b. *Location:* Pavilion/Riley Park area and the adjacent parking lot
 - c. *Temporary Liquor License:* Authorization for the DDA to apply for a temporary liquor license September 17, 18, 19
10. Grand Raven Festival
 - a. Month of October
 - b. Location: Riley Park and DDA District
 - c. Other: Opening Night Strut October 1, 6pm. Closure of Farmington Road and authorize City departments to provide the service required for the Grand Raven Opening Night Strut.
11. Small Business Saturday
 - a. Day: Saturday November 28
12. Public Art Event
 - a. February: Month Long, passive programming promotion
13. Sidewalk Shopping
 - a. The Farmington DDA requests to implement downtown-wide Sidewalk Shopping on *any* event day during 2026.

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| Farmington City Council Staff Report | Council Meeting Date: Dec. 15, 2025 | Item Number 6C |
| Submitted by: Melissa Andrade, Assistant to the City Manager | | |
| Agenda Topic: Board and Commission Appointment: Board of Review | | |
| Proposed Motion: Move to appoint Ula Kajtoch to the Farmington Board of Review for a term ending December 31, 2028. | | |
| <p>Background: City Assessor Kim Feigley recommends appointing Ula Kajtoch due to her background in real estate.</p> <p>Council interviewed Ula at its March 3, 2025 Council Meeting. She had previously applied to be on the DDA Board.</p> <p>There is currently a vacancy on the Board of Review. This is a 3-year term through December 31, 2028.</p> | | |
| Materials: Application emailed to council | | |

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| Farmington City Council Staff Report | Council Meeting Date: December 15, 2025 | Informational |
| Submitted by: Melissa Andrade, Assistant to the City Manager | | |
| Agenda Topic: Minutes from City's Boards and Commissions | | |
| CIA: October minutes not yet posted DDA: November 2025 Historical: November 2025 - draft Parking: Meets quarterly, next meeting January 21 Pathways: No quorum for December meeting Planning: November minutes not yet posted ZBA: December meeting canceled Library: October 9, 2025, November draft not yet posted Commission on Aging: October 2025 Farmington/Farmington Hills Arts Commission: October 2025 Commission on Children, Youth and Families: No quorum in November Emergency Preparedness Committee: Did not meet in December | | |
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DDA Board Meeting
8:00 AM Wednesday, November 5, 2025
City Hall Conference Room
23600 Liberty St
Farmington, MI 48335

Call to Order

The meeting was called to order at 8:03 AM by Chair **Todd Craft**.

1. Roll Call

Board Members Present: Todd Craft, Claire Perko, Sean Murphy, Tom Pascaris, Johnna Balk, Karlyn Cassidy

Board Members Absent: Donovan Singleton, Shawn Kavanagh, James McLaughlin

Others Present: Jess Westendorf, Jenny Gray

2. Approval of Consent Agenda

Minutes: October 1, 2025 DDA Board Regular Meeting

Minutes: October 30, 2025 DDA Design Committee Meeting

The Consent Agenda was approved on a motion by Balk, seconded by Cassidy. The motion passes unanimously.

3. Approval of Regular Agenda

Motion by Balk, seconded by Murphy to approve the items on the regular agenda. Motion passes unanimously.

4. Public Comment

No public comments.

5. Executive Director Update

Executive Director Jess Westendorf reported that October was a successful month for downtown programming, including the *Grand Raven Festival*, which featured a new “Whispers in the Park” series. She shared positive feedback regarding partnerships with local artists and theater groups, as well as volunteer contributions to seasonal transformations and downtown décor. Jess noted the beginning of the downtown “unraveling” process and upcoming holiday decorating efforts, encouraging board members to participate.

Jess also presented updates on the *Make a Wave* public art project, which has received strong community participation and will continue into early 2026. A recent Metromode article was discussed.

She further reviewed progress on the Art Park promenade and the anticipated spring completion timeline. Jess provided an update on the Master Plan process, noting draft

plans are being reviewed and that DDA representation on the steering committees has been beneficial for ensuring downtown priorities are reflected.

6. 2026 Events Calendar

Motion by Murphy, second by Pacaris to approve the 2026 Events Calendar. Motion passes unanimously.

7. 2026 Calendar of DDA Meetings

Motion by Pascaris, second by Cassidy to approve the 2026 Calendar of Regular DDA Meetings. Motion passes unanimously.

8. Parking Ordinance Update

The discussion focused on aligning Farmington's parking requirements—particularly for general office and multifamily residential—with regional best practices to better support redevelopment.

Board Member Tom Pascaris provided insight from the Parking Committee, explaining that the proposed reductions are conservative compared to downtowns with zero parking requirements, and that the changes would materially benefit redevelopment opportunities.

Motion by Perko, seconded by Murphy, to support the recommended changes to the zoning ordinance as outlined by the parking committee, but the board is also open to lesser requirements in the CBD. The motion passes unanimously.

9. DDA Representative for Capital Improvement Planning

Motion by Perko, second by Balk, to designate Jess Westendorf to serve on the Capital Improvement Program Work Group. Motion passes unanimously.

10. Committee Updates

a. Promotions Committee

The Promotions Committee had not met formally but continued active coordination with merchants for holiday programming and downtown promotions. Updates were shared on merchant participation in seasonal events and ideas surfaced for enhancing business engagement during Harvest Moon and other major events.

b. Business Development Committee

No formal committee meeting noted; however, several discussions emerged around business operations and opportunities for collaboration with the Civic Theater and local organizations.

c. Design Committee

Updates were tied to construction progress on the Art Park promenade and other streetscape and utility coordination efforts.

d. Public Art Committee

Updates focused on ongoing public art installations, Make a Wave progress, and discussions around future February programming.

e. Organization Committee

No meeting reported.

11. Other Business

Discussion arose regarding merchant engagement, volunteer involvement in events, and ideas for downtown coordination during major festivals.

12. Board Comment

Todd Craft thanked the board for their work on the committee and in the community.

13. Adjournment

The meeting was adjourned 9:26 am on a motion by Balk and seconded by Perko. Motion passes unanimously.

HISTORICAL COMMISSION REGULAR MEETING

Minutes

November 19, 2025

1. Meeting was called to order at 7:10pm
2. Present: Laura Myers, Kevin Russom, Kevin Parkins, Jill Keller, Rudy Wengorovius
3. Agenda: approved
4. Public Comment: none
5. Approval of minutes from 10/22/2025 - approved
6. New Business:
 - a. First Baptist Church will be moving forward with upgrades to entryway - will be presenting to Historical Comm in near future.
7. Old Business:
 - a. Historic District survey (photos and website):
 - i. File including 15 more houses, zip codes and more info completed (Laura)
 - ii. Will review, prep and share with Chris Weber for next steps in geo-mapping (Rudy)
 - iii. Website development, ownership, maintenance – TBD (Hist Comm control)
 - b. Future event ideas -couple updates below - (we will refer to October 22 minutes for further detail.)
 - i. Identify buildings in the city and put a plaque up that states the history. We may be able to get the business owners to purchase the plaque or pay half.
Potentially start with Civic; quick look Plaques about \$150 on Etsy.
 - ii. Holly days booth (Dec 6) - **tabled til next year – no openings this year according to Walt.**
 - iii. **Farmington Merchandise site:** [Farmington Bicentennial Merchandise 2024 | POGO by Underground Printing](#). This is promoted on city website.
 - iv. Put lights on the bicentennial tree, put a sign “brought to you by the Farmington historic commission” near it. Kevin and I will put the lights on before Thanksgiving. We will look into using solar lights this year. **We did put lights on, and Kevin R created a logo for facebook posting.**
8. Commission Comments:
 - a. Next meeting December 17th
9. Adjournment at 7:55pm

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - November 13, 2025
Draft**

Board Members Present: McClellan, Muthukuda, Brown, Murphy, Snodgrass, Doby, Snead, White

Board Members Absent: None

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Sa. Koponen, St. Koponen

Staff Members Absent: Baker

CALL TO ORDER

The Regular Board Meeting was called to order at 6:01 by President McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the November 13, 2025 Board meeting adding "Changes to Financial Accounts" under Treasurer's Report and removing "Audit presentation" was supported by White.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held October 9, 2025, was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying October 2025 operating bills totaling \$436,179.18 was supported by Muthukuda.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file October 2025 financial reports was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

K. Brown:

- Year to date interest earned from Michigan Class is \$458,022.13.
- Preparations are being made to add Sasha Matthews as a signatory on accounts when she becomes Director.

FRIENDS' REPORT (S. Charlesbois)

- Friends are contributing \$60,000.00, to be used for such things as Battle of the Books, 1000 Books Before Kindergarten, Summer Reading as well as an incubator for new ideas.
- Giving Tuesday will focus on Library of Things and vinyl collection.
- October book sale brought in roughly \$5,000.
- Katherine Center author event was a great success.
- Membership letter going out soon.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- A celebration will be held on Sunday, December 7 (2-4 pm) in the Liberty Street building to mark 50 years of service at that location. Drawings of the anticipated Phase One renovations will be on display.
- FCL chosen as the Large Business of the Year by the Greater Farmington Area Chamber of Commerce.
- FCL is switching vending companies for food / drink. New machines to be installed soon.
- Staff have been out in the community at several seasonal celebrations.
- Staff Day on November 11 included state-of-the-library presentations and active shooter training.
- Both branches will close at 3:00 pm Wednesday, November 26 for Thanksgiving and reopen at 10:00 am Friday, November 28.
- The December board meeting will be held at Liberty Street.
- Staff highlight: Sandi Koponen (Children's) and Steve Koponen (Patron Services).

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Sasha Matthews will start at FCL on December 1.
- Committee has worked on evaluation tool for the new director and will definitely be taking December off.

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - November 13, 2025

Facilities (S. Snodgrass)

- Topics discussed November 6 included furniture replacement cycles, status of Abitibi containers in Twelve Mile parking lot, and landscaping plans.
- The next Committee meeting will be December 4.

Finance (K. Brown)

- Working on planned giving, naming rights for large donations. Unfinished Business
- None

NEW BUSINESS

2026 Employee Health Insurance Plan

MOTION by Muthukuda to join the Western Michigan Health Insurance Pool [along with the city of Farmington Hills] was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

- C. Streeter, critical of personal email sent by staff member.

PUBLIC COMMENT

None

TRUSTEE COMMENT

- R. Murphy would like board members to take new director S. Matthews to lunch on December 1.
- General: A celebration (community invited) of S. Matthews joining FCL and of K. Siegrist's retirement will be held January 6, 2026.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:09. The next meeting of the Library Board is scheduled for Thursday, December 11, 2025, at 6:00 pm at Liberty Street.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
TUESDAY, OCTOBER 28, 2025
COSTICK CENTER, 28600 ELEVEN MILE ROAD
FARMINGTON HILLS, MI 48336

Meeting called to order at 5:33

Members present:

Mary Buchan, Farmington Hills
Dan Fantore, Farmington Hills
Katherine Marshall, Farmington Hills
Julie McCowan, Farmington Hills
Christina Mui, Farmington Hills
Marian Schulte, Farmington Hills
Vivek Das, Farmington Hills
Nancy Cook, Farmington
Jane Frost, Farmington (on phone)

Members not in attendance:

Mic Fahey, Farmington
Dolli Lewis, Farmington Hills
Tiffany Tuttle, Farmington Hills

Others present:

Marsha Koet, Senior Advisory
Michael Bridges, Council Representative
Dick Cook, Farmington resident
Lori Daro, Farmington Hills resident
Diane Akeers, West Bloomfield resident

Approval of agenda:10/28/2025

Motion by Villani, seconded by Cook. Passed 9-0

Approval of meeting minutes 9/23/2025

Motion by Villani, seconded by Marshall, Passed 9-0

Committee Reports:

Communication, Promotions and Website:

Koet suggested that the website be updated. Frost was asked to provide past articles on scams for monthly publication.

Senior Center Advocacy:

Engineering studies are being done at the Hawk. Bridges reported that the 3rd floor is not a consideration for the Senior Center. A new building on the 12 Mile property is being discussed. This would result in a community center campus. Lively discussion fueled by community members indicated that people feel that the city manager is not listening to residents' concerns regarding Twelve Mile and the traffic within the current Hawk facility, No action will be taken until newly elected council members are seated.

Senior Division Liaison Koet:

Invited COA members to attend the November 14 Veterans' celebration. Many programs are filled; early registration is encouraged. Shredding will be December 9 (10am - 12am. Resource Directory needs to be updated.

New Business:

Councilman Randy Bruce proposed an increasing the city's contribution to Cares of Farmington due to food insecurity.

Motion to adjourn: Motion by Cook, seconded by Marshall, passed 9-0

Next meeting November 25, 2025 at Costick Center

Minutes prepared by Mary Buchan for Secretary Mic Fahey.

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
OCTOBER 9 2025 - 6:30 PM
THE HAWK FARMINGTON HILLS COMMUNITY CENTER
LESSON STUDIO ROOM
29995 TWELVE MILE ROAD
FARMINGTON HILLS, MI 48334
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Commissioner Dutka AT: 6:37 PM

MEMBERS PRESENT: Sean Deason, Jeff Dutka, Don Fritz, Ted Hadfield, Claire Perko, Celeste McDermott, Nora Mason

MEMBERS ABSENT: Lesa Ferencz, Cindy Carleton, Lindsay Janoch, Craig Nowak, Cheryl Blau, Bree Schwartz

OTHERS PRESENT: Sam Koepp, Cultural Arts Coordinator/Staff Liaison
Johnna Balk, Farmington City Council Representative

APPROVAL OF AGENDA:

Motion by Commissioner Perko, support by Commissioner McDermott to approve the agenda without amendments.

MOTION CARRIED 7:0:0

APPROVAL OF SEPTEMBER 11, 2025 MINUTES:

Motion by Chair McDermott, support by Commissioner Perko to approve the minutes without amendments.

MOTION CARRIED 7:0:0

PUBLIC COMMENTS

NONE

UPDATE ON BUSINESS PUBLIC ART PROGRAM BY CHARMAINE KETTLER-SCHMULDT, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR, CITY OF FARMINGTON HILLS

Charmaine was unable to attend. Arts commissioners reviewed the printouts and discussed ideas and concerns about the public art program. The discussion centered on new developments requiring public art installations. Maintenance costs were identified as a significant concern about public art installations. Questions were asked about having an Arts Commission representative on the decision-making board.

FARMINGTON ART REPORT

- Johnna Balk elected Chair of the Art Committee for the DDA
- October 19th artist drop-off at Farmington City Hall Public Art (42 pieces of artwork). Commissioners were invited to help with the installation.
- Harvest Moon was a successful and lucrative event. Some funds will be going to public art with more projects in the art promenade (benches/easels).
- Grand Raven event this month. Brass Band Strut is growing by the year and Victorian walks (Poe readings) are scheduled this year.
- Kickstart show “Omens” opens soon.
- New winery grand opening is happening
- Still time to make tiles at Fired and Fused (\$50/tile)

Motion by Chair McDermott, supported by Commissioner Perko, to support the Fired and Fused tile initiative for the Downtown Farmington Art Promenade and join together as a commission to make a panel using \$800 from the commission budget.

MOTION CARRIED 7:0:0

CULTURAL ARTS DIVISION REPORT:

Sam Koeppe:

- Art Awards was a huge success! Staff and attendees loved it – biggest and best yet.
- Sam commended Eli and Joy for their wonderful job hosting.
- DSO Concert in September was sold out
- Concert season officially starting
- Bingo event coming up
- Michigan Makers Market is on October 18 – expecting thousands of attendees
- Chamber soloists of Detroit October 19, 2 pm
- Camps expanding (more visual arts and makerspace camps due to demand)

COMMISSIONER COMMENTS

Celeste – Suggested that we formally present our questions regarding the study session at the next council meeting so they are officially on the record. Asking for time at our next meeting to discuss next steps.

Don – Would like to address the stains on the bricks by the theater entrance. The idea of painting a mural over the stain does not make great sense. It would need to be big and would detract from the sculptures. What can be done? In the spring, Don suggested we form a committee to come up with a solution. Ted suggested we paint the bricks (each brick). Don suggested we as commissioners do the work. Add to January agenda.

Celeste inquired about an Arts Commission holiday gathering

LIAISON COMMENTS

None.

NEXT MEETING DATE: November 13, 2025

ADJOURNMENT

Adjourned by: Vice Chair Dutka time: 7:55 PM

Minutes drafted by: Dutka