



FINAL

REGULAR MEETING MINUTES

A Regular meeting of the Farmington City Council was held on June 15, 2015, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Halberstadt
Assistant to the City Manager Knowles
City Manager Murphy
Attorney Schultz
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

Treasurer Chris Weber led the Pledge of Allegiance.

3. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: JoAnne McShane, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

A. Approval of minutes

- 1. Minutes of the City Council - Budget - Apr 27, 2015 6:00 PM**
- 2. Minutes of the City Council - Special - May 4, 2015 6:00 PM**
- 3. Minutes of the City Council - Special Study Session - May 9, 2015 8:30 AM**
- 4. Minutes of the City Council - Special - May 9, 2015 9:00 AM**
- 5. Minutes of the City Council - Special - May 18, 2015 6:00 PM**
- 6. Minutes of the City Council - Regular - May 18, 2015 7:00 PM**

B. Board and Committee Appointments

C. Consideration to Approve Special Event Request for the Farmington Community Band

D. Consideration to Approve Up to Five Licensed Food Vendors to Operate at Swing Farmington on August 13

E. Consideration to Designate a MMRMA Member Representative

F. Farmington Monthly Payments Report

G. Farmington Public Safety Monthly Payments Report

4. APPROVAL OF REGULAR AGENDA

Motion to approve the agenda as amended, moving Item 6A, Public Hearing, to follow Item 6B, Presentation of 2015 Miss Farmington Contestants.

RESULT: **APPROVED AS AMENDED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Cowley, Galvin, McShane, Schneemann, Scott

5. PUBLIC COMMENT

Galvin read a letter from Anthony Atwater, a first grade student at Longacre Elementary. In his letter, Anthony expressed concern regarding the lack of bike paths in Farmington.

At the request of Mayor Galvin, Christiansen discussed the Complete Streets Program that will include bike paths.

6. PRESENTATION/PUBLIC HEARINGS

A. Presentation of 2015 Miss Farmington Contestants

Contestants for the 2015 Miss Farmington Pageant were present to introduce themselves and state their platform.

B. Public Hearing – Fiscal Year 2015-16 Budget and Millage Rates

Finance Director/Treasurer Weber presented a power point presentation on the proposed FY 2015-16 budget and millage rates.

Cowley expressed support for the budget and thanked Weber for his hard work. He stated the city is heavily reliant on taxable growth and the key element is to make use of Tax Increment Finance (TIF) strategies. He expressed concern regarding the increasing water rates.

Responding to a question from Galvin, Murphy stated he believes a 25% fund balance is good.

Galvin noted the budget overage is due to the city's effort to focus on economic development and discussed the importance of investing in ourselves.

Motion to open the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

Motion to close the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

7. UNFINISHED BUSINESS

No unfinished business was heard.

8. NEW BUSINESS

A. Consideration to Adopt Fiscal Year 2015-16 Budget and Establish Millage Rates

Murphy discussed the process leading up to the approval of the proposed Fiscal Year 2015-16 budget and millage rates.

Motion to adopt a resolution approving the Fiscal Year 2015-16 budget and millage rates as presented. [SEE ATTACHED RESOLUTION NO. 06-15-012].

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

B. Consideration to Adopt DDA's 2015-16 Budget and Establish 2015 PSD Special Assessment

Murphy discussed the highlights of the proposed DDA budget.

Motion to approve a resolution to adopt the Fiscal Year 2015-16 Downtown Development Authority budget and confirm the 2015 Principal Shopping District special assessment. [SEE ATTACHED RESOLUTION NO. 06-15-013]

The votes were taken in the following order: McShane, Schneemann, Scott, Cowley, Galvin.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

C. Consideration to Adopt 2015-16 47Th District Court, Brownfield Redevelopment Authority Agency Budget

City Administration recommended that the City Council adopt separate budgets for the 47th District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the joint agency budgets.

Motion to adopt Fiscal Year 2015-16 budget resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency budgets. [SEE ATTACHED

RESOLUTION 06-15-014]

The votes were taken in the following order: Schneemann, Scott, Cowley, Galvin, McShane.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

D. Consideration to Amend Fiscal Year 2014-15 Budget

City Administration requested the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates.

Motion to adopt a resolution to amend the Fiscal Year 2014-15 budget.

[SEE ATTACHED RESOLUTION 06-15-015]

The votes were taken in the following order: Scott, Cowley, Galvin, McShane, Schneemann.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

E. Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge

City Administration advised the city established a separate user charge that would be placed on the July and December tax bills for residential units. The refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program.

Motion to adopt a resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2015. [SEE ATTACHED RESOLUTION NO. 06-15-016]

The votes were taken in the following order: Cowley, Galvin, McShane,

Schneemann, Scott.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

F. Consideration to Amend Water and Sewer Rates Effective July 1, 2015

Murphy discussed the amendment to the water and sewer fee schedule. Cowley pointed out the only way to reduce the city's cost is by adding more customers. He stated the strategy of increasing residential development will level off costs.

Eudy noted the establishment of the Great Lakes Water Authority will provide the opportunity to have a say on rates.

Further discussion was held on the fixed costs and how they are appropriated.

Motion to adopt Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer fees effective July 1, 2015. [SEE ATTACHED FEE SCHEDULE].

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	William Galvin, JoAnne McShane, Steve Schneemann, Jeff Scott
NAYS:	Greg Cowley

G. Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan

Murphy reviewed proposed amendments to the Employee Administrative Manual and Non-Union Pay Plan.

Galvin pointed out the amendment related to compensation of unused vacation leave is a temporary one.

Scott expressed appreciation for the hard work of city employees, but pointed out vacation leave provides a balance to work life. He would like to see better

management of employee time so vacations can be taken.

Motion to adopt a resolution amending the Employee Administrative manual and Non-Union Pay Plan effective July 1, 2015. [SEE ATTACHED RESOLUTION NO. 06-15-017]

The votes were taken in the following order: McShane, Schneemann, Scott, Cowley, Galvin.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

H. Consideration to Amend City of Farmington Fee Schedule; Chapter 8 Dealing with Rubbish and Recycling; and Chapter 10 Dealing with Zoning

Murphy discussed proposed amendment to the Farmington Fee schedule.

Motion to amend the City of Farmington fee schedule: Chapter 8, Rubbish and Recycling; and Chapter 10, Zoning. [SEE ATTACHED FEE SCHEDULES]

The votes were taken in the following order: Schneemann, Scott, Cowley, Galvin, McShane.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

I. Consideration to Amend Downtown Development Authority's Fiscal Year 2014-2015 Budget

Murphy reviewed the proposed changes to the Downtown Development Authority Fiscal Year 2014-15 budget.

Discussion followed regarding the administrative process for reviewing the DDA budget. Weber confirmed the DDA compensates the city \$6,000 for their financial services.

Motion to amend the Downtown Development Authority Fiscal Year 2014-15 budget to increase the overall appropriation by \$299,830 from \$624,400 to \$924,230. [SEE ATTACHED BUDGET]

The votes were taken in the following order: Scott, Cowley, Galvin, McShane, Schneemann.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

J. Make Appointments to the Parking Advisory Committee

Murphy reviewed proposed appointments to the Parking Advisory Committee.

Motion to appoint the following members to the Parking Advisory Committee: Joe Mantey, Michael Fera, Elizabeth Turton and Dwayne Hayes for three-year terms; and Rachel Gallagher, representing the DDA; Kenneth Crutcher representing the Planning Commission; and Greg Cowley representing City Council to unspecified terms.

The votes were taken in the following order: Cowley, Galvin, McShane, Schneemann, Scott.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

K. Consideration to Approve Resolution Establishing a Temporary Suspension of the Issuance of New Special Events Permits for Riley Park and Sundquist Pavilion

Murphy provided the background for a proposed temporary suspension of the issuance of new special event permits for Riley Park and Sundquist.

Responding to a question from McShane, Schultz stated the purpose of the resolution is to suspend any additional events and honor those already in place.

Cowley recommended extending the suspension of additional special events for a period longer than six months due to the Fresh Thyme construction and the resulting burden of limited parking that will be placed on other businesses.

McShane would like to set start and stop dates on the suspension.

Scott stated he does not have a problem with the six month time period for the suspension. He pointed out the purpose for the suspension is to allow enough time to develop a policy that provides consistent treatment of events.

Schneemann expressed support for including a termination date in the motion with six months as an absolute maximum. He does not believe Fresh Thyme construction will impede Springtime events.

McShane would like the motion to include that at the end of the suspension period the city will have a special events policy in place.

Cowley stated the Parking Advisory Committee will likely weigh in on this issue.

Motion to approve a resolution establishing a temporary suspension of the issuance of new special events permits for Riley Park and Sundquist Pavilion ending on December 21, 2015 at which time a Special Events Policy will be in place. [SEE ATTACHED RESOLUTION NO. 06-15-018]

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

L. Consideration to approve Supervisory Control and Data Acquisition (SCADA) Upgrades

Eudy discussed the efficiencies that will result with the Supervisory Control and Data Acquisition (SCADA) improvements.

Motion to authorize Oakland County Water Resource Commission to begin SCADA improvements.

The votes were taken in the following order: McShane, Schneemann, Scott, Cowley, Galvin.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

M. Consideration to approve Budget Amendment: Variable Frequency Drive at 9 Mile Retention

Eudy advised that earlier this year the city suffered a failure of a Variable Frequency Drive (VFD) at the 9 Mile retention. He stated a voltage surge caused an internal failure of the VFD controller. He advised the Water Resource Commissioner is recommending installation of a 1-sense voltage monitoring equipment to minimize future failures.

McShane stated we need to find out the source of the power surges which caused the VFD pump failure. She would like a report back on this issue in the future.

Motion to authorize Oakland County Water Resource Commission emergency replacement of Number One (1) Variable Frequency Drive (VFD) at 9 Mile Retention; and to amend the FY 2015/16 budget.

The votes were taken in the following order: McShane, Schneemann, Scott, Cowley, Galvin.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

N. Consideration to Authorize Purchase of In-Car Cameras

Demers advised his department is requesting authorization to purchase six (6) Watch Guard 4RE in-car camera systems. He stated the Watch Guard system was not the least expensive among those researched. However, it provides a number of features that enhance the effectiveness of the camera, improve operational efficiencies and longer term reliability.

Responding to a question from Scott, Demers confirmed body cameras can be integrated into the system.

Demers also confirmed there are a number of ways to salvage the old cameras.

Discussion followed regarding the maintenance and warranty of the system.

Motion to authorize the purchase of six (6) Watch Guard 4RE In-Car Camera Systems including hardware, software and additional support in the amount of \$46,539.00.

The votes were taken in the following order: Schneemann, Scott, Cowley, Galvin, McShane.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Cowley, Galvin, McShane, Schneemann, Scott

O. Consideration to Adopt Freedom of Information Procedures and Guidelines

Schultz discussed the provisions of the new FOIA law and its impact on the city.

McShane suggested placing an article in the city newsletter regarding the new FOIA procedures and guidelines.

Galvin pointed out the State is trying to do the right thing with this new law, but it may end up costing the city more money in the long term.

Motion to adopt Freedom of Information procedures and guidelines as presented. [SEE ATTACHED PROCEDURES AND GUIDELINES].

The votes were taken in the following order: Scott, Cowley, Galvin, McShane, Schneemann.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: JoAnne McShane, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

9. DEPARTMENT HEAD COMMENTS

Eudy discussed the need for increased building security measures at the DPW building. He stated the city is looking at options to achieve an accurate way to measure water coming into the community.

Christiansen discussed the city's comprehensive planning programs along with tools available to implement them. He discussed a number of master plans that need to be updated, including the DDA and Parks and Recreation Plans. He stated they are looking to start work on these plans this summer.

Responding to a question from Cowley, Christiansen stated the Grove Center sign has not been completed due to a number of changes made by the owners of the Center. He believes the sign should be completed by the end of the month.

Responding to a question from Scott, Christiansen stated he has met with the owner of the Uptown Plaza who is in the process of re-purposing the parking lot. He discussed a number of other changes also taking place.

Demers advised his department just finished the second week of parking enforcement where only written warnings were issued. He discussed the number of warnings that were issued in both the north and south lots. He stated the cadets are enforcing based on established policy. He noted there were some confrontations that were handled professionally.

Discussion followed regarding reasons for confrontations, how parking will be handled during the Founders Festival, and the issuance of violations.

Demers thanked Council for approving his department's budget. He noted a letter of retirement from Christine Schutz has been received.

Demers discussed the reasons for decreased number of traffic tickets issued over the past year, as reflected in the District Court budget. He stated the primary reason was his department was down three staff members.

Demers spoke about a recent rash of car break-ins and encouraged residents to lock their car doors at night.

Murphy thanked Council for hiring him. He stated his first two weeks on the job have been wonderful. He discussed a battery collection program that will be implemented at city hall.

10. COUNCIL COMMENT

Scott expressed concern regarding projects that continue to linger. He stated Council may want to look at tougher enforcement guidelines. He cited a number of unfinished projects in the city. He stated times are changing and there can be no more excuses for not cleaning up properties.

McShane expressed concern regarding the time and money spent in the downtown. She stated in the meantime the city has ignored other areas including Shiawassee Park. She noted the city has not been maintaining its property. She pointed out the pickets in Shiawassee Park that were donated need to be taken down due to a lack of maintenance and the tennis courts are in disrepair. She noted the city just spent \$60K on Riley Park in the downtown.

McShane suggested using the northern part of Drake Park as a possible site for relocating historic homes in order to save them from destruction.

Schneemann welcomed Dave Murphy to his new position as City Manager. He noted the former City Manager left the city in good order and is poised for great things.

Cowley welcomed Murphy to the team. He announced the first meeting of the Parking Committee will be held on Wednesday. He congratulated those who volunteered to serve. He is looking for quick recommendations on what needs to be done to address the parking issues.

Galvin welcomed Murphy as well. He noted the community has gone through significant changes over the last 18 months and cited a number of them. He recognized the upcoming retirement of Farmington Hills City Manager, Steve Brock, and wished him the best.

11. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 9:40 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____