



**Regular City Council Meeting**  
**6:30 p.m., Monday, March 17, 2025**  
**Conference Room**  
**23600 Liberty Street Farmington,**  
**MI 48335**

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## **SPECIAL MEETING AGENDA**

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment**
- 4. DDA Interview: Alison Butala**
- 5. Other Business**
- 6. Public Comment**
- 7. Council Comment**
- 8. Adjournment**

*The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> March 17, 2025	<b>Item Number 4</b>
<b>Submitted by:</b> Melissa Andrade, Assistant to the City Manager		
<b>Agenda Topic:</b> Board and Commission Interviews: DDA		
<b>Proposed Motion:</b> Move to appoint _____ to a 4-year term on the Farmington Downtown Development Authority. The term will end Feb. 28, 2029.		
<p><b>Background:</b> There is one open seat on the Farmington Downtown Development Authority Board of Directors. There are four applicants, three were interviewed at the March 3 City Council Meeting. Alison Butala is scheduled to be interviewed at tonight's meeting.</p> <p>Candidates include:</p> <ul style="list-style-type: none"> <li>• Alison Butala</li> <li>• Ula Kajtoch</li> <li>• Karlyn Cassidy</li> <li>• Abhijit Nikhade</li> </ul> <p>The enabling ordinance establishing the DDA states that its purpose is to prevent deterioration of business, to encourage historical preservation, to authorize the creation and implementation of development plans, to promote economic growth, and to utilize tax increment financing within the district as authorized by statute.</p> <p>The DDA is comprised of nine members. The DDA Board composition requires that a majority of its members must own property or have a business within the DDA District. In addition, the DDA Board must also have a resident located within the district or in close proximity.</p> <p>The board meets the first Wednesday of every month at 8 a.m. in City Hall.</p>		
<b>Materials:</b> Four applications will be emailed to council		