



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES
Monday, December 28, 2009

The meeting was called to order at 6:03 p.m. by Vice-President Kuiken.

ROLL CALL

PRESENT: Frost, Higgins, Jakacki, Kuiken, Rock, Ziegler

ABSENT: Cornwell, Cowley, Gajewski, Pastue, Schneemann

OTHERS PRESENT: Executive Director Knowles

CONSENT AGENDA ITEMS:

MOTION by Ziegler, SUPPORTED by Higgins to approve the special minutes of November 14, 2009 and the regular minutes of November 23, 2009, and to accept and file the November Bill Review Report and the October and November Financial Statements as presented. MOTION CARRIED, ALL AYES.

Board Member Gajewski entered the meeting.

PROPOSAL FROM GREATER FARMINGTON AREA CHAMBER OF COMMERCE

MOTION by Jakacki, SUPPORTED by Frost to accept the proposal from the Greater Farmington Area Chamber of Commerce to conduct four (4) business retention seminars, as outlined in its December 18, 2009 memorandum, at a prepaid annual cost of \$5,000.00, funds be to derived from Professional Services, Account \$248-00.000-801.000, with the condition that the DDA board shall review and approve topics and speakers. MOTION CARRIED, ALL AYES.

PROPOSED AGREEMENT BETWEEN THE DDA AND THE CITY OF FARMINGTON HILLS SPECIAL SERVICES DEPARTMENT FOR ART ON THE GRAND

MOTION by Ziegler, SUPPORTED by Higgins to authorize the Executive Director to sign the Agreement for Art on the Grand. MOTION CARRIED, ALL AYES.

President Cowley entered the meeting.

WORK PLAN UPDATE

We have received a new application for the Façade Improvement Program for the Village Mall. The Design Committee will conduct its review of the project for appropriateness at its January meeting. Final reports are forthcoming for the 2009 Farmers Market, the Harvest Moon Dance, Holly Days and the Streetscape Promotion Campaign. Nominations are due for the Mary Martin Service Award by Friday, January 15, 2010. The appreciation reception is planned for Tuesday, March 9th. The City is organizing an ad hoc committee to review and evaluate the operations of the Farmington Civic Theatre. A representative from the DDA is requested. Please relay your interest to the City Manager. Main Street Oakland County will conduct an annual review of our program on January 21st. A board meeting typically is part of the day's activities. Lastly, the board expressed interest in meeting with the Planning Commission, or a subset thereof, to discuss downtown development.

BOARD COMMENT

Member Gajewski discussed an article he read about a community that initiated a program to become more active and walkable. Knowles will distribute the article to the board.

ADJOURNMENT

MOTION by Rock, SUPPORTED by Higgins that the meeting be adjourned. MOTION CARRIED, ALL AYES.

The meeting was adjourned at 7:25 p.m.

The next regular meeting will be on Monday, January 25 at 6:00 p.m.

Respectively submitted,

Annette Knowles