



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES

Wednesday, October 5, 2016  
Council Chambers, City Hall

The meeting was called to order at 6:07 p.m. by Secretary Skrzycki.

**ROLL CALL**

PRESENT: Buck, Clement, Craft, Murphy (6:20pm), Pascaris, Skrzycki

ABSENT: Gallagher, Galvin, Griswold

OTHERS PRESENT: Annette Knowles, Executive Director

**CONSENT AGENDA ITEMS**

MOTION by Buck, SECONDED by Craft

RESOLVED, that the board accepts and files the Regular Minutes of September 7, 2016 and the September Invoice Distribution, as presented. MOTION CARRIED, ALL AYES.

**PUBLIC COMMENT**

None

**ACCEPTANCE OF PROPOSAL – PARKING STUDY**

Knowles presented the proposal from Walker Parking Consultants. The parking advisory committee and public safety department reviewed the proposal and had no changes. Review of proposed parking structure locations was added to the proposal to address that concern.

MOTION by Buck, SECONDED by Pascaris

RESOLVED, that the proposal from Walker Parking Consultants for consulting services to conduct a current parking conditions study be approved, at a cost \$24,800.00, funds to be derived from Professional Services, Account Number 248-000.00-801.000. MOTION CARRIED, ALL AYES.

Murphy entered the meeting and assumed the chair.

**WORK PLAN UPDATES**

Skrzycki reported on the Harvest Moon Celebration. The outcome was excellent this year. Comments are mostly positive. Knowles added that attendance grew and record profits were achieved. Skrzycki suggested that a portion of the profit be dedicated to a public art project derived from the forthcoming public art blueprint technical visit.

Buck reported that Innovate Farmington continues to grow in membership. Meet ups have resumed on the first Tuesday of the month at the Farmington Community Library.

Murphy announced that the winner of the Apple Dessert Challenge was Page's Food & Spirits, for the second year in a row. ADC was part of the September Farmington Second Fridays. On October 14, the theme is Tailgate!

**BOARD COMMENT**

Craft complimented the Harvest Moon Celebration. Skrzycki invited board members to the volunteer gathering on Wednesday, October 12.

Buck offered to promote local happenings to the 900+ followers of Innovate Farmington.

**ADJOURNMENT**

MOTION by Skrzycki, SECONDED by Pascaris  
RESOLVED, that the meeting be adjourned.  
MOTION CARRIED, ALL AYES.

The meeting was adjourned at 6:39p.m.

The next regular meeting will be on Wednesday, November 2, 2016 at 6:00 p.m., in the Conference Room at City Hall.

Respectively submitted,

A handwritten signature in cursive script that reads "Annette M Knowles".

Annette M. Knowles  
Executive Director