



FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on July 18, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
City Clerk Halberstadt
City Manager Murphy
Attorney Schultz
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by 2016 Miss Oakland County, Brooklyn Lambert and 2016 Miss Teen Oakland County, Larissa Hollingsworth.

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

A. Minutes

1. Minutes of the City Council - Special - Jun 6, 2016 6:00 PM
2. Minutes of the City Council - Regular - Jun 20, 2016 7:00 PM
3. Minutes of the City Council - Special - Jun 20, 2016 6:00 PM

- B. **Consideration to Appoint JoAnne McShane and Mary Bush to the Charter Review Committee**
- C. **Fourth Quarter Building Report**
- D. **Farmington Monthly Payments Report - June 2016**
- E. **Public Safety Monthly Report - June 2016**

5. **APPROVAL OF REGULAR AGENDA**

Move to approve the regular meeting agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

6. **PRESENTATION/PUBLIC HEARINGS**

A. **Recognition: Polly Varhol - Walter Sundquist Humanitarian Award recipient**

Council recognized Polly Varhol, recipient of the Walter Sundquist Humanitarian Award, for her volunteer efforts at the Warner Mansion and Downtown events.

B. **Introduction of Miss Oakland County**

Brooklyn Lambert, 2016 Miss Oakland County, and Larissa Hollingsworth, 2016 Miss Teen Oakland County, were present to discuss their platforms and activities planned for the coming year.

7. **UNFINISHED BUSINESS**

No unfinished business was heard.

8. **NEW BUSINESS**

A. **Consideration to Approve Construction Estimate No. 2 for the 2015 Power Road Bridge Scour and Streambank Stabilization**

City Administration advised Orchard, Hiltz, and McCliment (OHM) has recommended payment of \$6,900.00 with retainage remaining at \$10,861.69 for Division I & II of this contract. A final pay estimate is anticipated August 2016 to close out this project.

Move to approve construction estimate no. 2 for work completed on the Power Road Bridge Scour and Streambank Stabilization and authorize payment in the amount of \$6,900.00 to Anglin Civil, LLC with no additional retainage.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

B. Consideration to Approve Change Order No. 1, and Construction Pay Estimate No. 7 for the Twin Valley Pump Station.

City Administration advised the City Council approved the bid from Bidigare Contractors Inc. for the reconstruction of the Twin Valley Pump Station. Orchard Hiltz and McCliment has recommended a payment of \$35,581.32. Retainage is currently at the maximum 5% of the total contract.

Responding to a question from Schneemann, Murphy stated after some research he will provide Council with more detail on change order no. 1.

Scott advised costs incurred above the contract amount should always be scrutinized.

Move to approve change order no. 1 and construction estimate no. 7 for the reconstruction of the Twin Valley Pump Station and authorize payment to Bidigare Contractors, Inc. in the amount of \$35,581.32.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Galvin, Schneemann, Scott, Bowman, Cowley.

C. Consideration to Adopt a Resolution Establishing Fees for Riley Park/Sundquist Pavilion Park Reservation

City Administration recommended keeping the same fees previously applied by the DDA for reservations of Riley Park/Sundquist Pavilion and incorporate them into the Parks Reservation, Facility Use and Special Events Policy.

Responding to a question from Bowman, Murphy stated the intent of the provision that allows the City Manager to set a fee different from the established one, is to provide some flexibility to ensure the fee does not make an event cost prohibitive.

Discussion followed regarding how the *per usage* fee has been applied.

Schultz recommended adopting the resolution contingent upon providing a clear definition of the *per usage* fee based on past practices.

Move to adopt a resolution establishing reservation fees for the Riley Park/Sundquist Pavilion contingent upon clearly defining how the “per usage” fee is applied. [SEE ATTACHED RESOLUTION 07-16-017]

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Sara Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

9. DEPARTMENT HEAD COMMENTS

Christiansen discussed the status of ongoing redevelopment projects in the city.

Halberstadt recognized the Mansion volunteers who were present and commended them for all they do for the Mansion. She encouraged registered voters to vote in the August 2nd Primary election.

Demers thanked the community for their outpouring of support for Public Safety. He thanked Council and staff for participating in the “blue-out” in honor of DPS. In speaking for his department, he expressed appreciation for receiving the Mayor’s Choice Award given at the Founder’s Festival parade. He noted the department has received a number of cards, letters and tokens of appreciation.

Council thanked the Department of Public Safety for their service to the community.

10. COUNCIL COMMENT

Scott thanked all the volunteers who participated in the Founder’s Festival. He stated the festival is a time to show off our community.

Bowman also thanked volunteers for their efforts during the festival and the Chamber of Commerce for organizing the event. She stated they did a fantastic job of including activities for teens.

Cowley gave accolades to the Chamber of Commerce for putting on a great festival.

Schneemann congratulated the Chamber for ramping up engagement of the teen population at the Founders Festival. He thanked the Mansion volunteers for all their efforts, noting the programs are better than they have ever been.

Galvin discussed the Mayor's Choice Awards given at the Farmington Festival.

11. CLOSED SESSION - DISCUSS CONFIDENTIAL CORRESPONDENCE FROM CITY ATTORNEY

Move to enter closed session to discuss city attorney confidential correspondence.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Schneemann, Scott, Bowman, Cowley, Galvin

Council took a five minutes recess at 8:00 p.m. Council entered closed session at 8:03 p.m.

Move to exit closed session.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sara Bowman, Council Member
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

Council exited closed session at 8:24 p.m.

12. ADJOURNMENT

Move to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Sara Bowman, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 8:24 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: August 15, 2016